



EAST JACKSON COMMUNITY SCHOOLS  
OFFICE OF THE SUPERINTENDENT

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Superintendent

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Former East Jackson Employees,

I expect all of you, who were public school employees between July 2010 and September 2012 are aware of the 3% refund that will soon be coming your way as a result of the Michigan Supreme Court ruling in December 2017. You should have already received an email communication from the Michigan Office of Retirement Services (ORS) informing you of how much your refund will be.

Former employees who worked for the district during the July 2010 - September 2012 period, can expect to receive your refund on March 16, 2018. The district withheld FICA taxes on these wages when they were originally earned. The district did not, however, withhold any federal, state or local income taxes on these wages in 2010-12. So your refund amount will now be subject to federal, state and, if applicable, local income taxes in the 2018 calendar year. The default withholding is Single-zero, unless you change this through Employee Self Service, instructions are included.

We are providing the option and encourage all former employees to receive their funds via direct deposit. In order for you to receive your funds direct deposit you must log into Employee Self Service and enter your banking information, instructions are included.

**All direct deposit and withholding changes must be made through Employee Self Service by March 9.**

If any of you know of or hear from former employees / retirees who were employed at East Jackson during July 2010 - September 2012, please feel free to direct them to the website for this information, or contact one of us below.

If you have any questions, please contact Erin Herrington ([erin.herrington@jcisd.org](mailto:erin.herrington@jcisd.org)), or myself Darci Francoeur ([darci.francoeur@jcisd.org](mailto:darci.francoeur@jcisd.org)) in the Business Office.

*Together WE Thrive!*

