



# EAST JACKSON COMMUNITY SCHOOLS BOARD OF EDUCATION PUBLIC COMMENT GUIDELINES

Thank you for your interest in East Jackson Schools and for your attendance tonight.

The Board of Education (“Board”) recognizes the value of public involvement and their input in the governance of the school district. It is important to note, however, that this is a business meeting for the Board and public comment is one item on the agenda and is not intended to be the focal point of the meeting.

The Board acknowledges the importance of following the chain of command to ensure the essential function of managing the district. Therefore, the Board expects the citizens to first address matters as follows before bringing such issues before the Board.

- Teacher, Advisor, Principal
- Coach, Athletic Director
- Bus Driver, Supervisor
- Superintendent

If the chain of command has not been followed, the presiding officer will re-direct citizens back to the respective level for communication and hopefully resolve of the matter.

Citizens wishing to address the Board should read the information below and complete the form located at the bottom of the page.

### Public Participation Guidelines:

1. Unless specifically acknowledged by the presiding officer, public comment is limited to the “public comment” portion of the meeting.
2. All comments shall be directed to the presiding officer, not to individual board members, employees, or other participants.
3. Unless extended by the presiding officer, comments shall be limited to three (3) minutes for each individual and not more than thirty (30) minutes total.
4. Participants may not speak more than once on the same topic until all others have been heard.
5. The presiding officer may:
  - a) Prohibit comments which are frivolous, repetitive, or harassing; by way of interrupting, warning or terminating a lengthy statement or one that is personally directed, abusive, obscene or irrelevant.
  - b) Modify or establish new guidelines at his/her discretion.
6. Present this form to the recording secretary before the meeting begins.

Name: \_\_\_\_\_ Group Affiliation: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Topic: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_