

**June 13, 2022**  
**EJCS BOE Meeting Minutes**

A regular meeting of the East Jackson Community Schools Board of Education was held in the East Jackson Elementary Community Room. President Ken Straub called the meeting to order at 6:00 PM. Secretary, Jan Maino, conducted roll call and the Pledge of Allegiance was recited.

**Board Members Present:** Ken Straub, Mishele Wilkins, Jan Maino, Mickey Cromley, Lisa Hendricks

**Board Members Absent:** Misti Bell, Mike Buckland

**Administrators/ Supervisors Present:** Superintendent, Steve Doerr  
Amy Blackledge, Joel Cook, Cheryn DeLosh, Becky Hager, Regina Hoskins,  
Deana Minder, Jeff Punches, Spencer Schultz, Randy Wilkinson

**Staff Members Present:** Staci Hunt, Earl Kenyon, Laura Punches,  
Business Manager, Donna Wahr

**Visitors Present:** Stacey McMaken, Michael Mericle, Brynn Mericle, Priya Mericle, Zarek Mericle,  
Brian Rudd, Lisa Rudd, Janet Cromley, LynDell Kerley, Edward Kerley, Lisa  
Campbell, Janice Pollard, Brooklyn Demeco, David Pollard, Matt Tarrow, Terry  
Maino

**Additions/Deletions to the Agenda** –

- 1) Action Item 2 – Include Proposed Budgets for Food Service and Student Activities

**Student Recognition**

- 1) Students of the Month
  - a. **Damien Spisich** ~ 4<sup>th</sup> Grade (present with parents)
  - b. **Lilly Miller** ~ 5<sup>th</sup> Grade (present with mom)
  - c. **DeMarcus Worthey** ~ 8<sup>th</sup> Grade (absent)
  - d. **Maverick Cooper** ~ 11<sup>th</sup> Grade (absent)
  - e. **Romane Guiavarch** ~ 11<sup>th</sup> Grade - *May Student of the Month* (present)
- 2) Athlete of the Month – *May Recognition*
  - a. **Addison Hendricks** ~ 9<sup>th</sup> Grade – Varsity Softball (present)
- 3) Athlete Recognition
  - a. State Qualifiers in Track
    - i. **Kaitlyn Pilch** (absent)
    - ii. **Brynn Mericle** (present)
    - iii. **Savana Stewart** (absent)
    - iv. **Addisyn Rudd** (present)
    - v. **Mariah Kerley** (present)
  - b. State Qualifier in Golf
    - i. **Ben Maino** (present)

**Approval of Consent Agenda**

Mrs. Hendricks moved to approve the Consent Agenda.

Mrs. Wilkins 2<sup>nd</sup>

1) **Meeting Minutes**

A. Regular Meeting – May 9, 2022

Ayes: 5 Nays: 0

**Questions, Comments, Petitions from the Public:** None

**Reports**

1) **Budget Hearing / Finance Report**

- Business Manager, Donna Wahr presented the monthly finance report, the final budget amendment for 2021-22 and the 2022-23 proposed budgets for General, Food Service, and Student Activity Funds.

2) **Board Reports/ Sharing –**

- Mickey Cromley reported the Finance Committee met the previous week to review the budget. They agree that the fund balance is healthy; however, they would like to see it spent down a bit.
- Jan Maino reported the Policy Committee met and received a demonstration of using BoardDocs to view policies and changes in NEOLA. She proclaimed its ease of use and moving forward the committee will utilize BoardDocs when they meet to review policies.
- Elementary Principal Becky Hager reported that our new liaison police officer has a great report with the students and has a calm and positive approach. She added that he also has excellent investigative skills for resolving student issues.
- Mickey Cromley stated that the Senate is reviewing Gun Laws and School Safety. Superintendent, Steve Doerr added that the District submitted a MSP School Safety Grant application; however, due to a previous grant awarded the application was rejected.

3) **Superintendent’s Report**

- Included in the Board packet was a letter of appreciation to the EJ School Board from the family of Bob Wilkinson thanking them for support of their family with the loss of Bob.
- Also included in the packet was a letter to Leoni Township, requesting additional liaison officer support to improve school safety. The superintendents of East Jackson and Michigan Center schools presented at a township meeting requesting this support on the morning of June 13.
- Section 98b of state law requires a report on student goals related to NWEA benchmark assessment for the 21-22 SY. The full report was included in the Board packet, as well as the district summary report for math, reading, and language arts.

**Action Items**

**Final  
Budget**

MrsWilkins moved to adopt the **2021-2022 Final Budget Amendment** as presented.

Mrs. Handricks 2<sup>nd</sup>

Ayes: 5 Nays: 0

- Proposed Budget** Mrs. Maino moved to adopt the **2022-2023 Proposed Budgets for General, Food Service and Student Activity Funds** as presented.  
Mr. Cromley 2<sup>nd</sup>  
Ayes: 5 Nays: 0
- State Aid** Mrs. Wilkins moved to adopt the **(MFA) State Aid Note – Limited Tax Pledge** as presented.  
Mr. Cromley 2<sup>nd</sup>  
Ayes: 5 Nays: 0
- L-4029** Mrs. Maino moved to approve the **2022 Tax Rate Form (L-4029)** as presented.  
Mrs. Wilkinson 2<sup>nd</sup>  
Ayes: 5 Nays: 0
- MHSAA** Mr. Cromley moved to adopt the **MHSAA Membership Resolution** as presented.  
Mrs. Hendricks 2<sup>nd</sup>  
Ayes: 5 Nays: 0
- Lease Addendum** Mrs. Maino moved to approve the **Addendum to Memorial School Lease Agreement** as presented.  
Mrs. Wilkins 2<sup>nd</sup>  
Ayes: 5 Nays: 0
- Tax Agreement** Mr. Cromley moved to approve the **Tax Collection Agreement** with Henrietta Twp. as presented. Per parcel is \$1.75, same as 2021.  
Mrs. Maino 2<sup>nd</sup>  
Ayes: 5 Nays: 0
- AV Bid** Mr. Cromley moved to approve the **Classroom AV Bid** for EJE as presented.  
Mrs. Maino 2<sup>nd</sup>  
Ayes: 5 Nay: 0  
*Mr. Doerr added that the bid came in as expected, and slightly less than what was budgeted.*
- Retirement** Mrs. Wilkins moved to accept, with regret, the **Retirement** of  
a. **Steve Csage**, EJS Teacher; effective June 30, 2022 with 28 years of service  
Mrs. Hendricks 2<sup>nd</sup>  
Ayes: 5 Nays: 0
- Admin Reassign** Mr. Cromley moved to approve the **Administrative Reassignments** as presented.  
a. **Joe Niehaus**, Athletic Director; effective July 1, 2022  
b. **Jeff Punches**, Middle School (7-8) Principal; effective July 1, 2022  
c. **Joel Cook**, High School (9-12) Principal; effective July 1, 2022

Mrs. Wilkins 2<sup>nd</sup>

Ayes: 5 Nays: 0

**New Hire** Mr. Cromley moved to approve the **New Hire(s)** as presented.

- a. **Christine Beaman**, Bus Driver, effective May 25, 2022
- b. **Michaela Holmquist**, EJE Teacher, effective August 22, 2022

Mrs. Hendricks 2<sup>nd</sup>

Ayes: 5 Nays: 0

**Part-Time** Mrs. Maino moved to approve the **Part-Time Teaching Request** as presented.

Mr. Cromley 2<sup>nd</sup>

Ayes: 5 Nays: 0

**Schedule C** Mrs. Maino moved to approve the **Schedule C ~ Extra Duty Recommendation** as presented.

Mr. Cromley 2<sup>nd</sup>

Ayes: 5 Nays: 0

**Probation Tenure** Mrs. Wilkins moved to approve the **Teacher Probation and Tenure Memos** as presented.

Mrs. Hendricks 2<sup>nd</sup>

Ayes: 5 Nays: 0

**Merit Pay** Mrs. Maino moved to approve the **Section 1250 Merit Pay** as presented.

Mr. Cromley 2<sup>nd</sup>

Ayes: 5 Nays: 0

**Admin Adjustment** Mr. Cromley moved to approve the **Administrator Contract Pay Adjustment Memo** as presented.

Mrs. Wilkins 2<sup>nd</sup>

Ayes: 5 Nays: 0

**Supt. Amendment** Mrs. Wilkins moved to approve the **Superintendent Contract Pay Amendment** as presented.

Mrs. Maino 2<sup>nd</sup>

Ayes: 5 Nays: 0

**EJSS Handbook** Mrs. Maino moved to approve the **Recommended EJSS Handbook Update** as presented.

Mrs. Hendricks 2<sup>nd</sup>

Ayes: 5 Nays: 0

*Mr. Doerr clarified that this update allows students to retake a course and get the original grade expunged in an effort to avoid a negative impact on their GPA due to COVID.*

**Staff Handbook** Mrs. Maino moved to approve the **Recommended Support Staff Handbook Updates** as presented.

Mr. Cromley 2<sup>nd</sup>

Ayes: 5 Nays: 0

**EJEA Agreement** Mrs. Maino moved to ratify the **EJEA Tentative Master Agreement** as presented.

Mrs. Wilkins 2<sup>nd</sup>

Ayes: 5 Nays: 0

**Other Board Discussion Matters**

The Board meeting for July is on the 18<sup>th</sup> however, the District website calendar erroneously indicates the meeting is on Monday, July 11. The date will be corrected as soon as possible.

**Adjournment**

Mrs. Wilkins moved to adjourn this Board of Education meeting at 6:44p.m.

Mrs. Maino 2<sup>nd</sup>

Ayes: 5 Nays: 0

Jan Maino  
Secretary Board of Education