

Becky Hager  
PrincipalAmy Blackledge  
Assistant Principal4340 Walz Road  
Jackson, MI 49201(517) 764-1810  
FAX (517) 764-6085**SCHOOL MEDICATION ADMINISTRATION AUTHORIZATION FORM**

This order is valid only for the current school year \_\_\_\_\_, including the summer session.

This form must be completed fully in order for schools to administer the required medication. A new medication administration form must be completed at the beginning of each school year, for each medication, and each time there is a change in dosage or time of administration of a medication.

\*Prescription medication must be in a container labeled by the pharmacist or prescriber.

\*Non-prescription medication must be in the original container with the label intact.

\*An adult must bring the medication to the school.

\*The school nurse (RN) will call the prescriber, as allowed by HIPAA, if a question arises about the child and/or the child's medication.

**Prescriber's Authorization**

Name of Student: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Grade: \_\_\_\_\_

Condition for which medication is being administered: \_\_\_\_\_

Medication Name: \_\_\_\_\_ Dose: \_\_\_\_\_ Route: \_\_\_\_\_

Time/frequency of administration: \_\_\_\_\_ If PRN, frequency: \_\_\_\_\_

If PRN, for what symptoms: \_\_\_\_\_

Relevant side effects ☐ None expected ☐ Specify: \_\_\_\_\_

Medication shall be administered from : \_\_\_\_\_ to \_\_\_\_\_  
Month/Day/Year Month/Day/Year

Prescriber's Name/Title: \_\_\_\_\_  
Type or Print

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Prescriber's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Original Signature or Stamp ONLY)

**SELF CARRY/SELF ADMINISTRATION OF MEDICATION AUTHORIZATION/APPROVAL**

Self carry/self administration of medication (including **emergency medication**) may be authorized by the prescriber and must be approved by the school nurse according to the East Jackson Community Schools medication policy.

Prescriber's authorization for self carry/self administration of medication: \_\_\_\_\_  
Signature Date

School RN approval for self carry/self administration of medication \_\_\_\_\_  
Signature Date

**PARENT/GUARDIAN AUTHORIZATION**

I request designated school personnel to administer the medication as prescribed by the above prescriber. I certify that I have legal authority to consent to medical treatment for the student named above, including the administration of medication at school. I understand that at the end of the school year, an adult must pick up the medication, otherwise it will be discarded. I authorize the school nurse to communicate with the health care provider as allowed by HIPAA.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone #: \_\_\_\_\_ Work #: \_\_\_\_\_

Principal's Signature \_\_\_\_\_