

June 26, 2023
EJCS BOE Meeting Minutes

A budget hearing of the East Jackson Community Schools Board of Education was held in the East Jackson Elementary Community Room. President Ken Straub called the meeting to order at 6:00 PM. Treasurer, Mickey Cromley, conducted roll call and the Pledge of Allegiance was recited.

Board Members Present: Ken Straub, Mishele Wilkins, Mickey Cromley, Misti Bell, Amy Boatright

Board Members Absent: Jan Maino, Lisa Hendricks

Administrators/ Supervisors Present: Superintendent, Steve Doerr

Staff Members Present: Joy Collier, Deana Minder
JCISD staff - Interim Business Manager, Nancy Swanson, Business Manager, Thomas Berkemeier, Asst. Director of Finance, Lynne Thompson

Visitors Present: None

Additions/Deletions to the Agenda –

- 1) Edit Budget Report – replace Thomas Berkemeier with Lynne Thompson

Questions, Comments, Petitions from the Public: None

Reports

1) Budget Hearing / Finance Report

- JCISD Assistant Finance Director, Lynne Thompson and Interim Business Manager, Nancy Swanson presented the final budget amendments for 2022-23 and the estimated budgets for 2023-24. Ms. Thompson stated that the budget looks different than what was presented to the Finance Committee due to movement of \$100,000 from Bond to General Fund. This is a result of money still owed to General Contractor, Schweitzer. Mr. Cromley questioned whether the budget numbers supported Bond contingencies, to which Ms. Thompson replied yes. Additionally, Mr. Cromley requested that Schweitzer present a report at the July Board meeting. Superintendent Doerr stated that numbers for 2023-24 will be amended considerably. Mr. Straub inquired about the recommended fund balance. Ms. Swanson stated that a 10% balance should be the minimum as it allows room for the unexpected and the timing of expenses.

2) Board Reports/ Sharing

- Mickey Cromley commended Steve Doerr for his usefulness of ESSERS money.

3) Superintendent's Report

- East Jackson has partnered with Highfields to provide after school programming during the last 2 years for middle school students using COVID-related funding. Since this funding is no longer available, Highfields applied for a statewide grant to expand after school programs

to upper-elementary students. Mr. Doerr reported that the grant was approved by MDE and tentative planning has started for implementation during the 23-24SY at EJ Elementary.

- EJ Secondary is still in the process of offering summer school for credit recovery. Additionally, as a result of moving away from E2020 (Edgenuity) to a new platform, students, teachers, and administrators have stated that engagement and accountability for students has improved.
- Jackson College sent a letter expressing their appreciation for our Board’s participation in their strategic planning sessions during 2022. A copy of this letter was provided for the Board members.

Action Items

Final Budget Mrs. Bell moved to adopt the **2022-2023 Final Budget Amendment** as presented.

Mrs. Boatright 2nd

Ayes: 5 Nays: 0

Estimated Budget Mr. Cromley moved to adopt the **2023-2024 Estimated Budget Resolution** as presented.

Mrs. Wilkins 2nd

Ayes: 5 Nays: 0

State Aid Mrs. Wilkins moved to adopt the **(MFA) State Aid Note – Limited Tax Pledge** as presented.

Mrs. Bell 2nd

Ayes: 5 Nays: 0

Resignation Mr. Cromley moved to accept, with regret, the **Resignation** as presented.

- a. **Earl Kenyon**, Elementary Teacher; effective June 30, 2023.

Mrs. Bell 2nd

Ayes: 5 Nay: 0

Recall Mrs. Bell moved to adopt the **Recall Resolution** as presented.

- a. **Sadie Fritz** ~ Elementary Teacher – 1.0 FTE
- b. **Alisa Zigler** ~ Elementary Teacher – 1.0 FTE

Mrs. Wilkins 2nd

Ayes: 5 Nays: 0

New Hire Mrs. Bell moved to approve the **New Hire** as presented.

- a. **Keri Wolcott**, At-Risk Coordinator

Mrs. Boatright 2nd

Ayes: 5 Nays: 0

Mr. Doerr stated that 31A will fund this position

Staff Handbook Mrs. Bell moved to approve the **Recommended Support Staff Handbook Updates** as presented.

Mrs. Boatright 2nd

Ayes: 5 Nays: 0

Other Board Discussion Matters

Mr. Cromley stated that Mr. Straub and Mrs. Maino are not able to attend the July Board meeting, so it is imperative that any other Board member, unable to attend, communicate promptly with Mr. Doerr

Adjournment

Mrs. Wilkins moved to adjourn this Board of Education meeting at 6:47p.m.

Mrs. Bell 2nd

Ayes: 5 Nays: 0

Mickey Cromley
Acting Secretary, Board of Education