

98c East Jackson Learning Loss Plan

Updated: 10/10/22

Overview and scope

During the 2020-21 and 2021-22 school year, East Jackson Community Schools successfully reopened to provide in-person instruction in spite of the COVID-19 Pandemic. In our district's tentative review of student achievement data, EJ students (especially At-risk students) have fallen behind planned curricular outcomes. This pattern is consistent with schools throughout the county, state, and the entire US. At this time, the district is proactively planning for layers of additional student services to provide to students and their families during this challenging time, including a comprehensive summer school program for district students.

Learning loss will continue to be addressed by the district through a comprehensive approach. This will include afterschool programming for students in grades 7-9, summer school, credit recovery, and strategic class size reduction.

The afterschool program will be designed and implemented by Highfields, who will ensure that the program is both comprehensive in approach and consistent with research-based best practices. The program will run 4 days per week and include instructional support, whole-child support, SEL supports, transportation from school, as well as food service. Activities will include a focus on both enrichment activities as well as remediation services for students by certified staff. Highfields will make their roles, responsibilities, and further information available upon request.

The summer school program will include a comprehensive set of K-5 services, including: instructional support, whole-child support, SEL supports, transportation to & from school, as well as breakfast and lunch service. In addition, 9-12 students will be provided a comprehensive support program with credit recovery, whole-child support, transportation (June only), as well as breakfast and lunch service.

Funding Sources

Revenue sources for this program include the ESSERS III allocation and state grant sources, including the 98c state grant. This will not be funded through district General Fund sources. Maximizing the impact of grant funds will include wage premiums for hourly staff to promote continuity of operations.

District Roles–Summer School

There are several key roles that are parallel to normal school year operations. The EJ administration is responsible for planning for and defining each role within the program. The Superintendent is responsible for final recommendations to the East Jackson Board of Education. This program's budget includes three (3) elementary teachers, two (2) secondary teachers, two (2) paraprofessionals, three (2) bus drivers, and two (2) summer school directors. Summer school instructional supplies are approximated at \$5,000 per building.

Role: Summer School Teacher
Pay rate: \$52.50/hour + paid planning time
Hours: Up to 4.5 hours per day, 3 days per week
Reports to: Summer School Director

Requirements: Must hold an active Michigan Teaching Certificate

Essential duties:

1. Provide comprehensive instruction and remediation for summer school students.
2. Provide for SEL and/or whole child classroom supports for students, as appropriate
3. Monitor and record progress of students during summer school program to be shared with the Summer School Director on a regular basis
4. Provide full faith and effort toward the overall scope and goal of the summer school program described above
5. Teacher will submit time sheets for hours served to the Summer School Director, per EJ business office guidelines
6. Other duties, as assigned by the Summer School Director

Role: Summer School Director
Pay rate: \$62.50/hour
Hours: Up to 6 hours per day, 3 days per week
Reports to: Superintendent or Administrator in charge

Requirements: Must hold an active Michigan Teaching or Administrator Certificate

Essential duties:

1. Oversee operations of a comprehensive instruction and instructional remediation for summer school students.
2. Oversee and implement SEL and/or whole child classroom supports for students, as appropriate
3. Monitor and compile teacher records and student progress data during summer school program
4. Provide operational oversight on staff during summer school programming, including managing occasional staff absences, confirming staff attendance for payroll purposes, and communicate with Transportation Director regarding issues with transportation of students
5. Coordinate with Food Service Director, Transportation Director, and Custodial Service Director, and EJ Business Office to ensure safe and efficient operation of summer school program relative to other district functions
6. Coordinate with and alert EJ Administration immediately in the event of any significant disruption to summer school operations
7. Provide full faith and effort toward the overall scope and goal of the summer school program described above
8. Other duties, as assigned by the Superintendent

Role: Summer School Paraprofessional
Pay rate: Regular rate in Paraprofessional Handbook + \$4/hour wage premium
Hours: Up to 6 hours/day, 3 days per week
Reports to: Summer School Director

Essential duties:

1. Support comprehensive instructional support for summer school students.
2. Provide supervision of students during transportation to and from summer school/credit recovery programs.
3. Provide any necessary support (as decided by the Summer School Director) for special education students.
4. Provide supervision and instructional support for summer school teachers
5. Provide full faith and effort toward the overall scope and goal of the summer school program described above
6. Other duties, as assigned by the Summer School Director

Role: Summer School Bus Driver
Pay rate: Regular rate in Bus Driver Handbook + \$4/hour wage premium
Hours: Up to 4 hours/day, 3 days per week
Reports to: Transportation Director

Essential duties:

1. Provide safe transportation of students to and from summer school programs, according to district guidelines and state laws.
2. Support supervision of students during transportation to and from summer school/credit recovery program.
3. Provide full faith and effort toward the overall scope and goal of the summer school program described above
4. Other duties, as assigned by the Transportation Director

Impact Metrics for Plan Evaluation

As a part of the district's MICIP process, data will be collected and analyzed in order to determine effectiveness of the Plan. The following metrics will be utilized:

- NWEA benchmark assessment data, by student participation
- Credit recovered (course completion) for 9-12 students
- Survey data of families served
- Attendance data