

**August 14, 2023**  
**EJCS BOE Meeting Minutes**

A regular meeting of the East Jackson Community Schools Board of Education was held in the East Jackson Elementary Community Room. The meeting was called to order by President, Ken Straub at 6:00 PM. Roll call was conducted by Secretary, Jan Maino and the Pledge of Allegiance was recited.

**Board Members Present:** Ken Straub, Mishele Wilkins, Jan Maino, Mickey Cromley, Lisa Hendricks, Amy Boatright

**Board Members Absent:** Misti Bell

**Administrators/Supervisors Present:** Superintendent Doerr  
Amy Blackledge, Joel Cook, Cheryn DeLosh, Becky Hager, Regina Hoskins, Jeff Panches, Spencer Schultz, Randy Wilkinson

**Staff Members Present:** Joy Collier, Marc Daly, Deana Minder, JCISD Business Manager, Thomas Berkemeier

**Visitors Present:**

**Additions/Deletions to the Agenda**

- 1) Add Action Item #7 – **Participation in Infrastructure Study**
- 2) Edit Action Item #1 - **Additional Resignations**

**Approval of Consent Agenda**

Mrs. Wilkins moved to approve the Consent Agenda.

Mrs. Maino 2<sup>nd</sup>

- 1) **Meeting Minutes**
  - A. Regular Meeting – July 17, 2023

Ayes: 6 Nays: 0

**Questions, Comments, Petitions from the Public** - None

**Reports**

1) **Finance Report**

- JCISD Business Manager, Thomas Berkemeier, presented the Finance Report.

2) **Board Reports/ Sharing**

- Jan Maino reminded the Board that Tuesday, September 26 is the JCSBA Annual Organization Dinner. She added that the keynote speaker this year is Scott Hutchings from the Michigan Department of Education presenting an overview of funding for mental health services in schools. Once the invitation is received in the administration office, it will be shared with the Board.

### 3) Superintendent's Report

- Steve Doerr announced that all districts in the state received an invitation to participate in a study performed by the School Facilities Research Foundation. This was funded and authorized by the legislature in Section 11y funding during FY23. The hope is to further improve efficiency in how the districts fund facilities improvements.
- This week marks the beginning of our annual public audit by Rehmann. Steve reported that the JCISD Finance Department stated they anticipate a clean audit reflecting the efforts provided this school year. He will keep the Board posted on the process.
- Realtors, Marv Jester and Greg Vieux updated their proposal for the possible sale of the excess Memorial Elementary property. This was presented to the Board as information only in the Board packet. The superintendent asked the Board to please review, share comments, questions, and insights before possible Board action at the September meeting.
- Board members were extended an invitation to attend the EJ Welcome Back Breakfast on Monday, 8/21/23 at 8:00am in the EJSS Cafeteria.

### Action Items

**Resignation** Mrs. Wilkins moved to accept **Resignations** as presented.

- a. **Jennifer Troy** ~ EJE Title I Paraprofessional; effective 8/8/2023
- b. **Sophia Campbell** ~ EJE Title I Paraprofessional; effective 8/11/2023
- c. **Jonathan Holder** ~ Band Director; effective 8/14/2023

Ayes: 6 Nays: 0

Mrs. Hendricks 2<sup>nd</sup>

**New Hire** Mrs. Maino moved to approve **New Hire** as presented.

- a. **Gabrielle Hurley** ~ EJE Social Worker; effective 8/21/23
- b. **Melanie Schaerer** ~ EJE Title I Paraprofessional; effective 8/21/23

Ayes: 6 Nays: 0

Mr. Cromley 2<sup>nd</sup>

**Schedule-B** Mrs. Hendricks moved to approve the **Schedule-B Coach Recommendations** as presented.

- a. **Emma Mapes** ~ Both 7<sup>th</sup> and 8<sup>th</sup> grade Volleyball
- b. **Laura Panches** ~ MS Co-ed Cross Country

Ayes: 6 Nays: 0

Mrs. Boatright 2<sup>nd</sup>

*There was discussion of concern regarding support and assistance to Emma Mapes coaching both 7<sup>th</sup> and 8<sup>th</sup> grade teams.*

**Positions** Mrs. Maino moved to approve **Title IX Coordinator and McKinney-Vento Liaison Recommendations** as presented.

- a. **Becky Hager** ~ Title IX
- b. **Amy Blackledge** ~ McKinney-Vento

Ayes: 6 Nays: 0

Mr. Cromley 2<sup>nd</sup>

*Both district positions are annual contracts*

**Bids** Mr. Cromley moved to approve **Milk and Bread Recommendations** as presented.

- a. **Milk** ~ Prairie Farms Dairy of Battle Creek
- b. **Bread** ~ Great Lakes Baking Company

Ayes: 6 Nays: 0

Mrs. Maino 2<sup>nd</sup>

**SBLF** Mrs. Hendricks moved to adopt the **School Bond Loan Fund (SBLF) Resolution** as presented:

Ayes: 6 Nays: 0

Mrs. Wilkins 2<sup>nd</sup>

**Statewide Study** Mrs. Maino moved to approve **Participation in Statewide Infrastructure Study** as presented.

Ayes: 6 Nays: 0

Mrs. Hendricks 2<sup>nd</sup>

**Other Board Discussion Matters** - None

**Closed Session**

- 1) Mrs. Maino moved to enter into closed session at 6:13 p.m. to discuss Exempt Materials.

Mrs. Hendricks 2<sup>nd</sup>

<b><u>Roll Call Vote</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>
Mr. Straub	X	
Mrs. Wilkins	X	
Mrs. Maino	X	
Mr. Cromley	X	
Mrs. Bell	Absent	
Mrs. Hendricks	X	
Mrs. Boatright	X	

- 2) Mrs. Wilkins moved to resume open session at 6:41 p.m.

Mrs. Maino 2<sup>nd</sup>

**Adjournment**

Mrs. Wilkins moved to adjourn this Board of Education meeting at 6:42 p.m.

Ayes: 6 Nays: 0

Mrs. Hendricks 2<sup>nd</sup>