

**September 18, 2023**  
**EJCS BOE Meeting Minutes**

A regular meeting of the East Jackson Community Schools Board of Education was held in the East Jackson Elementary Community Room. The meeting was called to order by President, Ken Straub at 6:00 PM. Roll call was conducted by Secretary, Jan Maino and the Pledge of Allegiance was recited.

**Board Members Present:** Ken Straub, Mishele Wilkins, Jan Maino, Mickey Cromley, Misti Bell

**Board Members Absent:** Lisa Hendricks, Amy Boatright

**Administrators/ Supervisors Present:** Superintendent Doerr  
Amy Blackledge, Joel Cook, Cheryn DeLosh, Becky Hager, Regina Hoskins,  
Randy Wilkinson

**Staff Members Present:** Christine Knight, Deana Minder,  
JCISD Business Manager, Thomas Berkemeier

**Visitors Present:** Gabe Alvey with Diekema-Hamann, Joe Powers with Wolgast

**Additions/Deletions to the Agenda**

- 1) Delete Action Item #2c – **New Hire, Gabrielle Hurley** (approved at August meeting)
- 2) Add Action Item #7 – **Social Media Litigation Resolution**

**Approval of Consent Agenda**

Mrs. Wilkins moved to approve the Consent Agenda.

Mrs. Bell 2<sup>nd</sup>

**1) Meeting Minutes**

A. Regular Meeting – August 14, 2023

Ayes: 5 Nays: 0

**Questions, Comments, Petitions from the Public** - None

**Reports**

**1) Finance Report**

- JCISD Business Manager, Thomas Berkemeier, presented the Finance Report. Superintendent Doerr requested an update on the draft audit report from Rehmann. Berkemeier reported that it is not ready at this time. Additionally, Mickey Cromley requested an update on the monthly report due to the Michigan Department of Treasury; Berkemeier indicated it was near completion and due on September 20, 2023

**2) Board Reports/ Sharing**

- Jan Maino inquired about Board members attending the JCSBA Annual Organization Dinner on September 26. The guest speaker is Scott Hutchins from the Michigan Department of Education reporting on School Aid specific to Mental Health. Reservations will be submitted by Deana Minder, Admin Asst. to the Superintendent.

### 3) Superintendent's Report

- Information was shared in the Board packet regarding the high level of attendance at the annual Back to School Open House on August 21.
- Superintendent Doerr reported that the John George Trust approved partial funding for two (2) projects proposed at EJ Elementary. This fall The John George Trust will be shifting away from a single funding request from each county district. This may allow for additional funding for EJ projects. Steve Doerr added that he will keep the Board informed as the information is shared with the central office.
- The Superintendent recommended the Board to adopt the resolution for East Jackson to formally participating in the Social Media litigation. Additionally, Doerr reported that Frantz Law Group announced a proposed settlement with Altria, the parent company of JUUL Labs. He included this proposed settlement as information only in the Board packet.
- The district was notified by Consumers Energy that EJSS, EJE and the EJ Administration Building have all been EPA Energy Star Certified for 2023. This continues to be a point of pride for our district.

### Action Items

**Resignation** Mr. Cromley moved to accept **Resignations** as presented.

- a. **Cheyenne Fleming** ~ EJSS PBIS Assistant; effective 8/18/2023
- b. **Carol Hite** ~ Bus Driver; effective 8/28/2023
- c. **Troy Molton** ~ Bus Driver; effective 8/28/2023
- d. **Keri Wolcott** ~ EJS At Risk Coordinator; effective 8/16/2023

Ayes: 5 Nays: 0

Mrs. Bell 2<sup>nd</sup>

**New Hire** Mrs. Maino moved to approve **New Hire** as presented.

- a. **Andrea Bynum** ~ EJSS Special Ed Paraprofessional
- b. **Spencer Edwards** ~ EJSS At-Risk Coordinator
- c. **Kimberly Kilgore** ~ Bus Driver Substitute
- d. **Taylor Miller** ~ EJE Title I Paraprofessional
- e. **Rebecca Mullins** ~ Kitchen Assistant Substitute
- f. **Stacey Ratchford** ~ EJSS PBIS Assistant

Ayes: 5 Nays: 0

Mrs. Wilkins 2<sup>nd</sup>

**Schedule-B** Mrs. Bell moved to approve the **Schedule-B Coach Recommendations** as presented.

- a. **Jada Roskin** ~ Varsity Cheer
- b. **Jayden Lamphere** ~ MS Cheer

Ayes: 5 Nays: 0

Mr. Cromley 2<sup>nd</sup>

**Property Agreement** Mrs. Maino moved to approve the **Site Property Agreement with Phoenix Early Learning** as presented.

Ayes: 5 Nays: 0

Mrs. Wilkins 2<sup>nd</sup>

*Mr. Doerr stated that this has been a good partnership and expansion of 4 year old preschool classrooms is in discussion.*

**Potential Bond Project** Mrs. Bell moved to approve the recommendation for **Diekema-Hamman as Architect/Engineer Firm and Wolgast Corporation as Construction Management Agency** for a potential bond project.

Ayes: 5 Nays: 0

Mrs. Maino 2<sup>nd</sup>

**SBLF** Mrs. Hendricks moved to adopt the **School Bond Loan Fund (SBLF) Resolution** as presented:

Ayes: 5 Nays: 0

Mrs. Wilkins 2<sup>nd</sup>

**Agreement JCISD** Mr. Cromley moved to approve the **Cooperative Services Agreement with JCISD** as presented.

Ayes: 5 Nays: 0

Mrs. Maino 2<sup>nd</sup>

*Mr. Doerr stated that this agreement provides literacy coaching services and training for Ann Smiley*

**Social Media** Mrs. Maino moved to adopt the **Social Media Litigation Resolution** as presented.

Ayes: 5 Nays: 0

Mrs. Bell 2<sup>nd</sup>

#### **Other Board Discussion Matters**

- Ken Straub stated his concern with a new bond project and referenced the remaining balance of the last bond contingency fund. Superintendent Doerr shared details of the bond account balances and the outstanding project commitments. Randy Wilkinson confirmed that a few items still remain on the punch list pertaining to the EJE mechanical upgrade and EJSS door lock hardware.

#### **Adjournment**

Mrs. Wilkins moved to adjourn this Board of Education meeting at 6:17 p.m.

Ayes: 5 Nays: 0

Mr. Cromley 2<sup>nd</sup>

Jan Maino  
Secretary Board of Education