

December 11, 2023
EJCS BOE Meeting Minutes

A regular meeting of the East Jackson Community Schools Board of Education was held in the East Jackson Elementary Community Room. The meeting was called to order by Vice-President, Mishele Wilkins at 6:00 PM. Secretary, Jan Maino conducted roll call and the Pledge of Allegiance was recited.

Board Members Present: Mishele Wilkins, Jan Maino, Lisa Hendricks, Amy Boatright, Misti Bell

Board Members Absent: Ken Straub, Mickey Cromley

Administrators/Supervisors Present: Superintendent Doerr
Amy Blackledge, Joel Cook, Cheryn Delosh, Becky Hager, Regina Hoskins
Spencer Schultz, Randy Wilkinson

Staff Members Present: Deana Minder, JCISD Business Manager Thomas Berkemeier

Visitors Signed In: David Goodman, Onni Goodman

Additions/Deletions to the Agenda

- 1) Addition of Boys Golf Coach, Ray Hill to Action Item #3 – Schedule B-Coach Recommendation

Student Recognition

- 1) Students of the Month
 - a. **David Alford** ~ 1st Grade
 - b. **Onni Goodman** ~ 3rd Grade
 - c. **Travyn Coppernoll** ~ 8th Grade
 - d. **Dreydyn Trevino-Alexander** ~ 10th Grade
 - e. **Aubrie Parmele** ~ 11th Grade
- 2) Athletes of the Month
 - a. **Jordan Allain** ~ 8th Grade ~ Basketball
 - b. **Gauge Parshall** ~ 11th Grade ~ Bowling

Approval of Consent Agenda

Mrs. Bell moved to approve the Consent Agenda.

Mrs. Hendricks 2nd

- 1) **Meeting Minutes**
 - A. Regular Meeting – November 13, 2023

Ayes: 5 Nays: 0

Questions, Comments, Petitions from the Public: None

Reports

- 1) **Finance Report**

- Thomas Berkemeier, JCISD Business Manager, presented the monthly finance report followed by the proposed budget amendment. Berkemeier created an amendment review for the Board which offered detailed explanation of the changes to revenue and expenditures.

2) **EdOptions Academy ~ MS Principal, Jeff Punches**

- Principal Jeff Punches reported current status of student participation and success with the EdOptions program. Punches provided a detailed report which was included in the Board packet.

3) **Board Reports/Sharing**

- Jan Maino reported that the JCASB met on Saturday, December 2nd and a conversation of interest was the importance of new board members attending training. Maino added that the MASB offers valuable trainings and a formal training is planned for February. She will announce the date to the Board once it is scheduled. East Jackson is hosting a JCASB meeting on Saturday, May 5, 2024 at the secondary school. The JCASB is looking forward to East Jackson showcasing the PRIME Program.
- Jan Maino reported that the Policy Committee has met twice and Neola updates will be available to present to the Board in the next month or two.

4) **Superintendent Report**

- Superintendent Doerr announced that the recommended budget amendment was included in the packet for the Board to review and adopt. Doerr added that amendments are normally completed later in the school year, however it was necessary to present this month so as to meet the needs of the Department of Treasury's processes.
- As mentioned at the November meeting, Superintendent Doerr recommended that Deana Minder be provided an extra duty contract, effective January, 2024. This will require further essential duties in the EJ administrative office with a combination of human resource and parent liaison responsibilities.
- In the spirit of the Board sharing ideas at previous meetings to promote interest in board vacancies and succession planning, there was a one-page document outlining the role of a school board included in the board packet. This was shared in hopes of providing general overview to potential board members within our community and to encourage the Board to do the same.
- Doerr reported that the Michigan Department of Treasury has provided feedback on the districts' preliminary qualifying application and is ready for formal Board approval. Once the application is submitted to Treasury there will be a thirty (30) day time window for their consideration. Superintendent Doerr recommend that the Board formally approve the PQA.

Action Items

Budget Amendment Mrs. Maino moved to adopt the **Budget Amendment** as presented.

Ayes: 5 Nays: 0

Mrs. Bell 2nd

Resignation Mrs. Hendricks moved to accept the **Resignation** as presented.

a. **Averie Iovannone** ~ EJE Paraprofessional; effective 12/22/23

Ayes: 5 Nays: 0

Mrs. Boatright 2nd

Schedule B Mrs. Maino moved to approve **Schedule B - Coach Recommendations** as presented with the addition of Ray Hill for Boys Golf.

Mrs. Boatright 2nd

Ayes: 5 Nays: 0

Extra Duty Mrs. Bell moved to approve an **Extra Duty** contract for Deana Minder to perform HR and Parent Group Liaison duties; effective 1-1-2024

Mrs. Hendricks 2nd

Ayes: 5 Nays: 0

Bond Application Mrs. Bell moved to approve the **Application for Preliminary Qualification of Bonds** as presented; to be filed with the Michigan Department of Treasury.

Mrs. Hendricks 2nd

Ayes: 5 Nays: 0

Other Board Discussion Matters: None

Adjournment

Mrs. Maino moved to adjourn this Board of Education meeting at 6:38 p.m.

Mrs. Hendricks 2nd

Ayes: 5 Nays: 0

Jan Maino
Board of Education Secretary