



EAST JACKSON COMMUNITY SCHOOLS
OFFICE OF THE SUPERINTENDENT

Jeff Punches
Superintendent

1404 N. Sutton Road

Jackson, Michigan 49202

(517) 764-2090
FAX (517) 764-6033

JOB POSTING
November 20, 2024

Paraprofessional - Special Education - Responsibilities include providing social, emotional and academic support for East Jackson Elementary School special education students. Cafeteria and playground duties are included as well.

Pay

\$16.25 - \$17.75 per hour, based on experience

Hours

7.25 paid hours per day (including paid lunch)

Times 8:15 AM - 3:30 PM

Requirements

One of the following three:

- 1) Completed a minimum of 60 hours in higher education **OR**
- 2) Possess a minimum of an associate's degree **OR**
- 3) Meet a rigorous standard of quality and demonstrate expertise through a formal state or local academic assessment

Deadline – Until filled

Apply Internally – Please send a letter of interest to amy.blackledge@eastjacksonschools.org

Apply Externally – Please visit our website at www.eastjacksonschools.org and print the 4-page application. Send your completed application and any additional application materials via one of the below options.

Digital applications may be submitted as **one** PDF attachment to EJE Principal, Amy Blackledge: amy.blackledge@eastjacksonschools.org

Mailed application and materials should be addressed as follows:

Principal, Amy Blackledge
East Jackson Elementary
4340 Walz Rd.
Jackson, MI 49201



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